

APPLICATION FOR ENTRANCE TO IMANI SCHOOL

1	Surname:	2	First Name:
3	Date of Birth:	4	Known as: (If different from above)
5	Nationality:	6	Religion
7	When do you wish her/him to enter?		
8	Day or Boarding place required?		
9	Name and Address of present school and length of time attended Years:	Name: Address: Tel No:	
10	Full name of Father:		
11	Full name of Mother:		
12	Permanent Home Address:	Address: Tel No:	
13	Profession or Occupation of Parent:		
14	Name of Employer:		
15	Name and Address of Parent to whom Reports and Accounts are to be sent if not as above	Name: Address: Tel No: Fax No: E-mail:	
16	For pupil who live outside Kenya the name and address of a guardian in this country who may be contacted in an Emergency.	Name: Address: Tel No: E-mail:	
17	How did you hear of Imani ?		

UNDERSTAND THAT AFTER THE ACCEPTANCE, A NON –REFUNDAABLE REGISTRATION BOOK LEVY SHOULD BE PAID PLUS A DEPOSIT REFUNDABLE WHEN THE CHILD LEAVES SCHOOL. PROVIDED ALL SCHOOL REGULATIONS HAVE BEEN COMPLIED WITH. I UNDERSTAND THAT FEES MUAST BE PAID IN FULL ON THE 1ST DAY OF THE TERM. IF FEES IN ARREARS OVER 1 WEEK FROM COMMENCEMENT OF TERM. THEN A SURCHARGE OF 5% PER MONTH WILL BE APPLIED TO COVER ADDITIONAL ACCOUNTING CHARGES. ONE TERM'S NOTICE IN WRITING IS REQUIRED WHEN A PUPIL IS TO LEAVE THE SCHOOL, OR PAYMENT OF ONE TERM FEES IN LIEV OF NOTICE WILL BE DUE.FEES CONTINUE TO BE PAYABLE EVEN IF A PUPIL IS ABSENT FOR LONG PERIODS FOR ANY REASON. FULL FEES INCLUDING EXAMINATION FEES MUST BE CLEARED BEFORE PUPILS SIT FOR THEIR GCSE/IGCSE EXAMINATIONS. NO FEES ARE REFUNDABLE IF THESE EXAMINATIONS FINISH BEFORE THE END OF TERM.
PARENTAL UNDERTAKING: I UNDERSTAND THAT MY CHILD IS SUBJECT TO THE DISCIPLINE OF THE SCHOOL. I FURTHER UNDERSTAND THAT THE HEAD TEACHER HAS THE RIGHT TO SUSPEND OR EXPEL ANY PUPIL(S) FROM THE SCHOOL AT ANY TIME.

Signature: _____

Date: _____

Relationship of Signatory to the Child: _____